



## Sanitising and Mask Protocol

### 1. Entry to The School

- 1.1 Pupils and Staff will be sanitized on entry to the School at the sanitation points
- 1.2 A Temperature check and screening will be done
- 1.3 A branded mask will be handed to each Pupil at the sanitation points by the staff manning the points when each Grade returns to the School as phased
- 1.4 Each name must be ticked off when the pupil receives the mask – class lists will be provided
- 1.5 Completed class lists should be handed to the respective Receptionists- the Nurses will collect for record and reference purposes
- 1.6 Staff at the sanitation points must wear masks and gloves at all times
- 1.7 The non-contact thermometers must be sanitized and handed in at reception after the pupils have arrived each morning, ready for use the next day
- 1.8 Please let the Nurse know if the batteries are flat so they can be replaced

### 2. Sanitization in classes

- 2.1 Pupils and staff need to wear their masks whilst in class and outside in the quads or during breaks
- 2.2 Breath- breaks will be observed as determined by the Head of Phase or the class teacher
- 2.3 Pupils must sanitise their hands when walking into class especially after snack, bathroom or ground breaks
- 2.4 Any used dirty tissues must be flushed down the toilet and not disposed of in the dustbins
- 2.5 Red lined- bins are provided in the Sick Bays or Receptions in the JP and Pre -prep for any used masks or gloves to be incinerated
- 2.6 Pupils are encouraged to bring at least one spare mask to School daily and carry a sanitary bag for a soiled mask. Any mask that is dropped on the floor is wet or soiled and must be changed
- 2.7 No sharing of masks is allowed
- 2.8 Spare surgical masks will be available in the sick bays only if needed
- 2.9 Classes will be deep- cleaned at the end of each day
- 2.10 There will be a roll of paper provided per 3 classes - the children are required to wipe down their desks with sanitizer at the end of each day
- 2.11 These paper towels can be disposed of in the regular bin provided

### 3. Sick Bays

- 3.1 The sick bays will be off limits to the Pupils as they may not leave their zones
- 3.2 If there is a child who may be injured or needs attention, please WhatsApp the Nurse and we will come to the pupil with a First Aid bag
- 3.3 Any child who is “sick” or has a fever will be taken to the isolation room and sent home

3.4 The medics will be called if there is an emergency requiring their assistance as per Standard Operating Procedures