



Policy Title	ST PETER'S FOUNDATION BURSARY POLICY
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Approved by	EXCO
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Relevant Legislation	
Bibliography	
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1. INTRODUCTION

St Peter's has offered a bursary scheme since 1998. The programme is based on the premise that children will be offered various bursary options, from all-inclusive packages, to partial payment of fees according to their means, giving children who would otherwise not be able to attend the school an opportunity to do so.

2. PURPOSE

Given the past inequities in the provision of educational opportunities in South Africa, the bursary programme was initially extended to offer the opportunity of the St Peter's experience to children from previously disadvantaged backgrounds. The intention was that children participating in the bursary programme were given a sound educational start which will assist them in reaching their social and educational potential, thereby rendering them contributing citizens of this country. As time has progressed, the bursary scheme has been extended to include all children, but preference will continue to be given to those from previously disadvantaged backgrounds.

3. POLICY OBJECTIVES

- To provide above-average educational opportunities to candidates who can best capitalise on this opportunity
- To ensure that the family profile at St Peter's conforms to a representative range of socio-economic groups
- To extend the opportunity of the St Peter's experience to children from all spectra of society
- To acknowledge the school's responsibility to "Nation Building"
- To contribute to the school's commitment to addressing issues of diversity

4. GUIDING PRINCIPLES

- Allocation of bursaries will be made at the discretion of the School's Executive Bursary Committee provided that the bursary criteria are met.
- Bursaries will be allocated subject to bursary funding availability, as well as the means of the applicant's parents/guardians
- All applications for bursaries will be treated confidentially
- Bursaries will be awarded for the duration of the student's time at St Peter's and re-award for subsequent years will be dependent on successful completion of each academic year
- All students on the bursary programme are expected to be fully involved in the life of the school
- For part-bursary holders, bursaries may not be allocated to pupils where school fees are in arrears

5. TYPES OF BURSARIES AVAILABLE

- Full bursaries or part-bursaries will be offered on a sliding scale, according to the means of the bursary student's parents/guardians
- Bursaries will cover agreed costs up until the end of the Grade 7 year
- The number and extent of bursaries available will be dependent on the amount of money available in the bursary fund
- Donors who contribute funds that represent a full 5-year bursary may stipulate the nature and student eligibility of the bursary.

6. ELIGIBILITY OF STUDENTS

- Students from Grades 3 to 7 whose parents/guardians cannot afford the full school fees
- Candidates from previously disadvantaged groups should be given preference (unless the full bursary donor has stipulated otherwise)
- Students must satisfy normal admission requirements, with preference given to those showing the strongest academic, sporting or cultural ability. Should two candidates be considered to have the same academic standards, then the committee would give preference to those with superior sporting or cultural skill as well as those who participate actively in community partnership initiatives
- Students who are willing to apply themselves to the best of their ability in all aspects of school life
- Students should be resident in the catchment area in order to participate in all school activities and attend a local high school after Gr 7

7. BURSARY CANCELLATION

- If the bursary student is excluded or expelled from the school or leaves the school of his/her own volition, the bursary will be cancelled forthwith
- If the student's parents/guardians do not pay the agreed and required fees timeously, the Executive Bursary Committee has the right to suspend/ withdraw the bursary benefits with immediate effect

- If the bursary student does not fulfil all of his/her obligations as a student of St Peter's or does not succeed in passing his/her current grade, the Bursary Committee may, at its discretion, terminate the bursary with immediate effect

8. COMPOSITION OF THE BURSARY COMMITTEES

An Operational Bursary Committee and an Executive Bursary Committee will administer the Bursary Programme:

8.1 Executive Bursary Committee

- Rector
- Headmaster
- Headmistress
- Foundation Trustee
- Director of Diversity
- Chaplain
- Director of Pastoral Care
- Community Partnership Coordinator
- Foundation Manager
- College Headmaster/College Marketer

The Executive Committee will be responsible for:

1. Sourcing and managing funding for Bursaries
2. Drafting, approving and reviewing the Bursary Policy
3. Approving the selection and other bursary related procedures
4. Formulating a Marketing strategy for the Bursary Programme
5. Ratifying the selection of individual candidates

8.2 Operational Bursary Committee

- Community Partnership Coordinator
- Director of Pastoral Care
- Academic Support Unit representative, where required
- Boys' Deputy Head (or Headmaster's representative)
- Girls' Deputy Head (or Headmistress' representative)

The Operational Committee will be responsible for implementation, viz:

- Co-ordinating the Bursary Programme
- Developing all bursary related procedures
- Sourcing, evaluating and selecting bursary students
- Monitoring the academic progress of bursary students
- Monitoring the emotional and social well-being and integration of bursary students and their parents/guardians
- Liaising with all stakeholders, especially parents
- Endeavoring to place bursary children in suitable high schools
- Reporting to sponsors/funders and the Bursary Committee
- Ensuring the parents understand the policy, all other relevant documentation and have signed the required documents.

9. CHILDREN OF ANGLICAN CLERGY

As a matter of principle, the school will always seek to provide financial assistance to the children of Anglican Clergy. Despite the relatively low stipend for priests, actual remuneration varies widely from parish to parish.

As such, the school will deal with each application on a case-by-case basis and will assist to a maximum of 75% of the tuition fees.