



## ST PETER'S COLLEGE

### Laboratory Assistant

To commence: May 2020

St Peter's College is an independent Anglican Diocesan school for boys and girls from Grade 8 to Grade 12. The school was founded in 1998 to meet the demand for a co-educational high school in northern Sandton. St Peter's College offers an integrated and relevant South African high school education.

St Peter's College is currently seeking to appoint a committed, reliable and hardworking Lab Assistant.

#### Qualifications and Experience required:

- Professional Qualification
- Must have at least 3 years' experience as a Lab assistant in a school
- Must have experience using Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Must be registered with SACE

#### Skills and Competencies:

- Excellent communication and interpersonal skills
- Enthusiastic, assertive, self-driven and flexible
- Practical and logical problem-solving ability
- Strong administrative skills
- Ability to handle pressure
- Willingness to participate in the broader life of the College and to contribute positively to the ethos of the College.

St Peter's College offers a competitive TOTAL COST TO COMPANY remuneration package (inclusive of benefits) and an exceptional working environment. Interested candidates with the appropriate experience and qualifications should submit a letter of motivation and curriculum vitae, with the names of at least two referees to Ms Batchelor at [batchelort@stpeterscollege.co.za](mailto:batchelort@stpeterscollege.co.za) by **Monday , 13 January 2020**.



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St Peter's College reserve the right to make an appointment prior to the closing date of this vacancy should a suitable candidate be found. You are thus encouraged to submit your application timeously. The appointment of candidates is at St Peter's College's sole discretion, considering factors such as our Employment Equity Policy. Only South African citizens or people with a valid work permit need apply.

An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration. Only short-listed candidates will be contacted. If you have not heard from St Peter's College within 2 weeks of the closing date, please assume that you have been unsuccessful in your application.

### **Protection of Personal Information (POPI) Disclaimer**

St Peter's College are committed to ensuring the confidentiality of personal information. By submitting your personal details and CV you acknowledge acceptance of this **disclaimer**. Your information will be used for the sole purpose of recruitment of the listed vacancy and the required statutory reporting. All reasonable measures will be taken to protect the information of applicants.